

**Democratic Services**

Riverside, Temple Street, Keynsham, Bristol BS31 1LA  
Telephone: (01225) 477000 *main switchboard*  
Direct Lines - Tel: Fax: 01225 394439  
Web-site - <http://www.bathnes.gov.uk>

**Your ref:**

**Our ref:**

**Date:** 18 January 2011

**E-mail:** Democratic\_Services@bathnes.gov.uk

**To: All Members of the Bath City Liaison Forum**

Councillors Sarah Bevan (Chairman of the Council), Representatives of Bath City Residents Associations and local Community Housing Associations

**Copy to:**

Councillors Peter Edwards (Vice Chairman of the Council), Francine Haeberling (Leader of the Council), Paul Crossley, John Bull and Chris Cray (Group Leaders)

Bath City Ward Councillors

Cabinet Members: Councillors Terry Gazzard (Development and Major Projects), Charles Gerrish (Customer Services), Malcolm Hanney (Resources), David Hawkins (Council as Corporate Trustee), Vic Pritchard (Adult Social Services and Housing) and Chris Watt (Children's Services)

Chief Executive and appropriate officers

Chief Executive and other appropriate officers

Press and Public

Dear Member

**Bath City Liaison Forum: Tuesday, 25th January, 2011**

You are invited to attend a meeting of the **Bath City Liaison Forum**, to be held on **Tuesday, 25th January, 2011** at **6.30 pm** in the **Brunswick Room - Guildhall, Bath**.

Tea and coffee will be provided before the meeting.

The Agenda is set out overleaf.

Yours sincerely

Ann Swabey  
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

*This Agenda and all accompanying reports are printed on recycled paper*

## NOTES:

- Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Ann Swabey who is available by telephoning Bath or by calling at the Riverside Offices Keynsham (during normal office hours).
- Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Ann Swabey as above.

- Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Ann Swabey as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Bath City Liaison Forum - Tuesday, 25th January, 2011**

**at 6.30 pm in the Brunswick Room - Guildhall, Bath**

**A G E N D A**

**1. WELCOME AND INTRODUCTIONS**

The meeting will be chaired by the Chairman of the Council, Councillor Sarah Bevan (or, in her absence, Councillor Peter Edwards, the Vice Chairman of the Council)

**2. EMERGENCY EVACUATION PROCEDURE**

The Chairman will draw attention to the emergency evacuation procedure as follows:

*If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point, namely, across Orange Grove to the Abbey. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.*

**3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Members and Ward Councillors are asked to sign the circulated attendance list

**4. MINUTES OF THE MEETING OF THE 5TH OCTOBER 2009 (Pages 5 - 10)**

To approve the Minutes of the previous meeting as a correct record

**5. COUNCIL BUDGET 2011/12 (Pages 11 - 12)**

The Divisional Director (Finance) will give a presentation on the Council's forthcoming budget proposals.

**6. THE FUTURE OF THE BCLF (Pages 13 - 16)**

The Chair will invite the Chairman of the Federation of Bath Residents and the Divisional Director for Policy and Partnerships to lead a discussion on the future arrangements for the BCLF.

**7. DATE OF NEXT MEETING**

To agree the date of the next meeting (please bring your Diary)

The Committee Administrator for this meeting is Ann Swabey who can be contacted on